

APPLICATION FOR RESIDENTIAL TENANCY

Central Park Apartments

PROPERTY ADDRESS: Unit No. _____ /98 University Drive, Varsity Lakes, QLD 4227.

First applicant: Full Name Date of Birth:
 Drivers Licence No: Tel No: Work: Mobile:
 Car Registration No: Make & Model: Colour:

Second applicant: Full Name Date of Birth:
 Drivers Licence No: Tel No: Work: Mobile:
 Car Registration No: Make & Model: Colour:

We agree to supply any of the following information to assist in the processing of this application and agree that the agent may photocopy any item and retain as part of this application in accordance with Privacy Principle 1.3 of the Privacy Act.

	First Applicant		Second Applicant	
1. Minimum of TWO references from previous Lessor or Agent	YES	NO	YES	NO
2. Last FOUR rent receipts or copy of tenants payment ledger	YES	NO	YES	NO
3. Photo identification – Passport or Drivers Licence	YES	NO	YES	NO
4. Copy of previous accounts – e.g. Telstra, Energex, Gas etc.	YES	NO	YES	NO
5. Current Motor Vehicle Registration papers	YES	NO	YES	NO

	First Applicant		Second Applicant	
Have you ever been evicted by any Lessor/Agent?	YES	NO	YES	NO
Have you ever been refused another property by any Lessor/Agent?	YES	NO	YES	NO
Are you in debt to another Lessor/Agent?	YES	NO	YES	NO
Is there any reason known to you that would affect your rent payment?	YES	NO	YES	NO
Was your rental bond at your last address refunded in full?	YES	NO	YES	NO
If NO - what deductions were made?	Rent arrears	\$	Rent arrears	\$
	Repairs	\$	Repairs	\$
	Cleaning	\$	Cleaning	\$

FIRST APPLICANT

Present Address: Phone:
 Period of Occupancy: Reason for Leaving: Rent paid: \$.....
 Name of Agent or Owner: Phone:
 Address:

Previous Address:

Occupation: Income: \$

Employer: Period of Employment:
 Employer's address: Phone:

If Self-employed:
 Name of business: A.C.N: Industry:
 Address: How long self-employed:
 Name of Accountant: / Phone:

If Student:
 Course undertaking: Duration of course:

Personal Referees (Do not use Relatives)

1. Name & Address: Phone:
 2. Name & Address: Phone:

Name of Relative or other person to contact in case of emergency

1. Name & Address: Phone:
 2. Name & Address: Phone:

SECOND APPLICANT

Present Address: Phone:

Period of Occupancy: Reason for Leaving: Rent paid: \$.....

Name of Agent or Owner: Phone:

Address:

Previous Address:

Occupation: Income: \$

Employer: Period of Employment:

Employer's address: Phone:

If Self-employed:

Name of business: A.C.N: Industry:

Address: How long self-employed:

Name of Accountant: / Phone:

If Student:

Course undertaking: Duration of course:

Personal Referees (Do not use Relatives)

1. Name & Address: Phone:

2. Name & Address: Phone:

Name of Relative or other person to contact in case of emergency

1. Name & Address: Phone:

2. Name & Address: Phone:

PETS ARE NOT PERMITTED ON THE PREMISES

1. I/we, the Applicant(s) declare that the above information is true and correct and that I/we have supplied it of our own free will AND I/we hereby authorise you, as the letting agent, to conduct any enquiries and/or searches, including any tenancy information databases in order to verify the above information in accordance with Privacy Principle 1.3 of the Privacy Act.
2. I/we acknowledge that any false information I/we provide in this application could jeopardise this application and any subsequent tenancy agreement I/we enter into on approval by the Lessors Agent.
3. I/we acknowledge and accept that if this application is rejected, the Lessors Agent is not legally obliged to give reasons for the rejection.
4. I/we, the Applicant(s) declare that I/we am/are not bankrupt and that the rental is within my/our means.
5. I/we have inspected the premises and wish to take a tenancy for a period of from: / / at a rental of \$ per week. I/we also undertake to pay a Rental Bond of \$..... when I/we sign the Tenancy Agreement.
6. It is agreed that upon communication of acceptance of this application by the Lessors Agent that the tenant will pay a non-refundable deposit equal to one weeks rent within 24 hours.

First applicant/s signature:

Date:

Second applicant/s signature:

Date:

OFFICE USE ONLY:

Personal References checked YES/NO

WHO: Date:

Tenancy Database checked YES/NO

WHO: Date:

Previous Agent/Lessor checked YES/NO

WHO: Date:

Employment checked: YES/NO

WHO: Date:

Lessor notified – APPROVED YES/NO

WHO: Date:

APPLICANT/S notified YES/NO

WHO: Date:

Property Managers signature: